Parental Guide to SEND – Ensuring every child is included.

1. Talk to your child’s tutor, Deputy Head of House or Head of House on 0117 456 5900
2. Talk to Miss Connor – Special Educational Needs and Disabilities Coordinator (SENDCo) on 0117 456 5900.

Who do I talk to?

Your child may need help with

<table>
<thead>
<tr>
<th>the way they talk either with adults or other children</th>
<th>learning in class or in a small group or by themselves</th>
<th>learning to control their emotions</th>
<th>their physical needs, including eyesight, hearing, spatial awareness etc</th>
</tr>
</thead>
</table>

Our teachers look after children with lots of different needs, but some children need more support than others. The teachers, Achievement Coaches and Heads of Houses plan for those needs and let the SEN department know.

**We’ll watch, help & support, check understanding and track progress.**

Then, either everything is good and your child is back on track with the class, or …we need to help some more. If so, **we’ll write** to you.

**This is called SEN Support.**

At this point, your child is on the SEN register. Help may be based in school or from outside agencies, but we’ll talk about it. You will meet someone three times a year to talk about progress and next steps.

If this long term support is needed, then lots of things may happen.

We may ask our Educational Psychologist, or a Mentor or Counsellor or Speech and Language Therapist, or a Physio, or another specialist to meet with you and your child.

We may talk with you about applying for an Education, Health Care Plan (EHCP).

If an EHCP is given, we may receive more money from South Gloucestershire Council to support your child’s needs.