

**SIR BERNARD LOVELL ACADEMY**  
**Application for Instrumental Tuition – 2019/2020**

Dear Parent/Carer

Our visiting tutors currently offer: drums, guitar, violin, piano, keyboard and jazz piano. Please contact [fharland@sblonline.org.uk](mailto:fharland@sblonline.org.uk) directly if you would like to request tuition for another instrument. Lessons are 30 minutes and take place during the school day. The timetable is rotated so students do not always miss the same part of or whole lesson.

Please read and complete details below and return to **Miss Harland, Curriculum Team Leader for Creative & Media c/o Student Services**. The online payment system cannot be set up until this form is returned.

**All payments should be made online – we no longer accept cash or cheques - you should have received a letter giving details and a pupil link code, if not please contact the Finance Office by e-mail at [finance@sblonline.org.uk](mailto:finance@sblonline.org.uk). Lessons will not commence until payment is received. Financial support may be available – please contact Miss Harland directly if you have any queries.**

- It is the parent's/student's responsibility to let their instrumental/vocal tutor know if they are on holiday or on a school trip and will miss a lesson.
- Refunds will only be given if a valid reason is given in writing and in advance, for non-attendance. Every effort will be made to reschedule a lesson missed for sickness only.
- Should students withdraw from lessons before the end of a 10-week course no refunds will be given.

**Payment dates for academic year 2018/2019 are:**

- ❖ **ASAP** (for September-December)
- ❖ **11<sup>th</sup> December 2019** (for January-April)
- ❖ **18<sup>th</sup> March 2020** (for May-July)

**I accept the terms and conditions as above and have made a payment online.**

Signature of parent/carers: .....

Please print name: ..... Date: .....

**Student Name:** ..... **Tutor group:** .....

Instrument for which lessons are required: .....

Grade (if applicable) or previous experience: .....

**Please tick the box for the tuition required so that online payment can be set up:**

- 10 individual lessons – £135
- 10 shared lessons (max. 2) – £70

**Please return this whole letter – the terms and conditions will be returned to you for your records once the application has been processed.**

Yours faithfully

Miss F Harland  
Curriculum Team Leader for Creative & Media